

To submit your application please email this Application Form to jobs@wtuition.co.uk.

Please complete all sections. Your application will be treated in the strictest confidence. Please see our privacy notice on our website for more information on how we use your personal data. If any sections of this form do not apply to you, please enter 'N/A' (Not Applicable). *If necessary, please complete answers on a separate sheet.*

Position applied for:

Personal Details

Title:	Forenames:	Surname:
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Home Address:	Previous surname(s):
	Mobile:
	Email address:
	National Insurance Number:

How did you find out about the vacancy?

If successful, when could you start the position applied for?

Tuition Information

Subjects tutored:

Ages/Key stages tutored to:

Do you have qualified teacher status?	Yes	No	Date of qualification:
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Have you completed your induction year(s) as ECT/NQT?	Yes	No	TRN:
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Employment

Current/Most recent employer:

Position:	Full-time or part-time?
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Date Started:	Date leaving/left (if applicable):
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Reason for leaving (if applicable):

Brief description of roles/responsibilities:

Professional Memberships and Qualifications

Name of professional Body	Date achieved	Grade achieved/Membership status

Training and Professional Development

Please provide details of training/development courses undertaken in the past three years that are relevant to this application.

Course title	Course length	Dates	Course provider

Other Skills and Interests

In the box below, please tell us about any pastimes you have. Please include language skills, technological interests, public duties and/or community and voluntary work you do.

Personal Statement

Using the job and person specification as a guide, please provide details in the box below of your experience and/or relevant skills which you feel demonstrate your suitability for this post.
If necessary, please complete your answers on a separate sheet.

References

Please provide details of two people who are able to comment on your suitability for this post. At least one must know you in a professional capacity, we strongly recommend this be your current or most recent employer. Previous clients would also be a preferred reference where possible. Wavelength Tuition reserves the right to seek any additional references that we deem appropriate. Should you be shortlisted please let your chosen referees know that you have provided their details and that they should expect a request for a reference. References will not be accepted from relatives or from people writing solely in the capacity of friends.

REFEREE ONE

Full name:
Relationship to you:
Is this your current employer? Yes No
Address:
Telephone number:
Email address:
May we contact this person prior to interview? Yes No

REFEREE TWO

Full name:
Relationship to you:
Is this your current employer? Yes No
Address:
Telephone number:
Email address:
May we contact this person prior to interview? Yes No

Disability and Accessibility

Wavelength Tuition is committed to ensuring that applicants with disabilities and/or impairments receive equal opportunities and treatment. If you have a disability or impairment and would like to make adjustments or arrangements to assist if you are called for an interview, please state below the arrangements that you require. *If necessary, please complete your answers on a separate sheet.*

Disclosure and Barring

Wavelength Tuition is committed to the safeguarding of its students, and therefore will require a recent Disclosure and Barring Service (DBS) check before allowing the commencement of tuition with us. The DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that's considered relevant to the role. Any information that is 'protected' under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate. For posts in regulated activity, the DBS check will include a barred list check. It is an offence to seek work in a regulated activity if you are on a barred list. Any data processed as part of the DBS check is done so in accordance with data protection regulations and Wavelength Tuition's privacy notice.

Do you have a DBS certificate dated within one year? Yes No Date of check:

Are you signed up to the DBS Update Service? Yes No

If no to both of the above, then you will be required to complete a DBS check before starting tuition with us and sign up to the DBS Update Service.

Relationship to Wavelength Tuition

Please list any relationships that exist between you and any of the following members of Wavelength Tuition:

- Staff
- Tutors
- Students

A relationship with a tutor or employee does not necessarily prevent them from acting as a reference for you.

Their full name	Your relationship	Role at Wavelength Tuition

Declaration

- I confirm that the information I have provided on this application form is true and correct to the best of my knowledge.
- I confirm that I am not on the Children's Barred List, disqualified from working with children or subject to sanctions imposed by a regulatory body.
- I understand that providing false information is an offence which could result in my application being rejected or (if the false information comes to light after my appointment) termination of tuition and may amount to a criminal offence.

Signed:

Date: